

A regular meeting of the City Council of the City of Iola was held on May 13, 2019, at 6:00 p.m., at the Park Community Building, located at 600 Park Avenue, Iola, Kansas..

CALL MEETING TO ORDER

Mayor Wells called the meeting to order at 6:00 p.m.

Mayor Wells and Council Members Peters, Ford, Peterson, Myrick, Franklin, .and Martin were present. Also present were Administrator Fleming, Assistant Administrator Schinstock, and City Clerk Hutton. Absent were Council Members Mathew and Ballard.

REVIEW & APPROVAL OF AGENDA

Motion made by Council Member Myrick and seconded by Council Member Martin to approve the agenda as presented. All in favor. Motion carried.

PUBLIC COMMENTS

Mayor Wells read the following statement:

Persons who wish to address the City Council regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Council regarding items not on the agenda and that are under the jurisdiction of the City Council may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.

Following Mayor Wells reading of the aforementioned statement, he asked members of the audience if they wished to address the Council.

Mike Jewell, representative of the Lehigh Roots Festival, told the Council that the event is scheduled to take place this weekend at Elks Lake. The weather forecast is calling for thunder and lightning as well as rain.

Mr. Jewell is very concerned about having all of the participants by the lake with lightning. He has come to tonight's meeting to ask the Council to grant the North Community Building for the use of the Festival if the weather turns out as predicted.

Mayor Wells stated that Mr. Jewells three minutes are up. If the Council wishes to make a decision on this subject they will need to make a motion to suspend the rules and add this item to the agenda.

Motion made by Council Member Myrick and seconded by Council Member Martin to suspend the rules and add Lehigh Roots festival as item A. under New Business on the agenda. All in favor. Motion carried.

Richard Luken, Iola Register Reporter, stated he is asking for another individual. Since Iola has been under monsoon like conditions this spring is the Council reconsidering spraying for mosquitoes.

CONSENT AGENDA

A. Minutes Approval

- **April 22, 2019**

B. Appropriations Approval

Motion made by Council Member Martin to approve the consent agenda as presented. Motion seconded by Council Member Myrick. All in favor. Motion carried.

NEW BUSINESS

A. Lehigh Roots Festival - Mike Jewell was present to request using the North Community Building if the weather was severe this weekend.

Council Member Ford asked if the building was available. Mr. Jewell stated that he had spoken with Park Superintendent Berkley Kerr and that the building is open on Friday and Saturday. However it is booked on Sunday, so they would need to be out of the building with it cleaned up no later than midnight Saturday.

Council Member Franklin asked about alcohol usage. Mr. Jewell stated that they do not sell alcohol. Individuals do bring coolers.

Administrator Fleming stated that with alcohol being consumed in the building Mr. Jewell would have to list the City of Iola as an additionally insured on the insurance coverage.

Council Member Ford stated that since the funds from the event are used for charitable purposes it would be good to hold it in the building as long as the capacity was monitored.

Motion made by Council Member Franklin and seconded by Council Member Ford to approve the Lehigh Roots Festival to hold their event in the North Community Building this weekend in case of bad weather. All in favor. Motion carried.

B. Dump Truck Bid Award - Street Department-The Street & Alley Department has five dump trucks. They are of the 2-ton, single axle type and include various attachments. These trucks are used for a wide variety of jobs throughout the department and City. At 19 years old, Unit #25 is showing its age. The unit has 107,600 miles on it and is the only truck that does not have any hydraulics on it for either a snow plow or salt spreader, it only has a tailgate spreader used for chip sealing. The year that we bought this truck was the first of the Sterling Acterra line of trucks. Ford had quit making big trucks and sold out to Sterling, which had Mercedes Benz as their parent company. Unit #25 has had numerous problems throughout the years. To date, we have 38 repair tickets from Merle Kelly Ford and 69 repair tickets from various other shops like part stores, RVB Truck Repair, Lilly's Towing, Kansas Truck, JD Auto, and others.

Staff researched bed options with three different vendors. Staff sent the final specifications to each of these vendors and posted the solicitation to the City's website. Three bids were submitted by the specified deadline of May 6, 2019 at 10:00 a.m.

As part of the 2019 Budget, the Street & Alley Department planned on replacing a dump truck, Unit #25 - 2001 Sterling Acterra M6500 Dump Truck. The current unit has over 107,000 miles on it. The unit does not have an hour meter. Over the course of its life, the truck has had 38 repair tickets to Merle Kelly and 69 repair tickets to other shops and part stores.

Staff sent the specifications to three potential vendors and received three bids by the deadline.

In addition to the planned dump truck and chip seal tailgate spreader, staff also requested an option to purchase another V-box salt & chip spreader to help with winter storm responses. At this time, the department only has one salt & chip spreader to respond to winter storms.

The 2019 Budget allocated \$110,000 for the dump truck replacement, which will be covered by savings held in the Street & Alley section of the Equipment Reserve Fund. The overage for the V-box salt/chat spreader can be covered by additional savings within the Street & Alley section of the Equipment Reserve Fund.

Merle Kelly Ford & Kranz of Kansas City, Mo submitted the lowest bid of \$118,285.00. This bid includes trade in allowance for the current 19 year old vehicle of \$5,000 and the options V-Box salt/chat spreader, tailgate chip seal spreader and hydraulics for a front snow plow.

Administrator Fleming noted that staff felt like adding the salt spreader to this truck would allow a second truck on the roads for winter weather treating. Last winter there were some comments that the streets were not cleared off fast enough. With the addition of a second truck on the streets treatment would go quicker and a backup truck would be available if one of them broke down.

Council Member Myrick asked if the new salt spreader could be mounted on another truck within the fleet. Dan Leslie, Street and Alley Superintendent, stated that it would not be able to mount to another vehicle due to the hydraulics.

Mayor Wells asked Mr. Leslie if the current salt spreader ever broke down before.. Mr. Leslie stated that it had and when it broke down the city did not have a backup therefore they had to use the chip/seal spreader which put a lot of product on the streets.

Council Member Franklin asked how the maintenance was tracked and if the maintenance listed included oil changes and tire changes.

Mr. Leslie stated that he has a fleet management program. The miscellaneous section of the information included is the oil changes and tire changes.

Motion made by Council Member Ford and seconded by Council Member Peters to approve the purchase of a new F-750 with the Galion dump bed, Henderson salt & chip spreader, and Flink tailgate chip seal spreader from Merle Kelly Ford for the total price of \$118,285.00, trading-in the existing unit. All in favor. Motion carried.

C. Convention & Tourism Fund Disbursement -

The convention and Tourism Committee met with applicants on Monday, May 6, 2019, to consider requests for receiving funds from transient guest tax monies. Members Present: Beth Ann Turner, Roxanne Hutton, Carri Sailor, Dan Johnson, Chamber Director Jill Hartman, and Chamber Board President Shilo Eggers. The Committee recommends the following requests:

Veteran's Day Parade/Committee (\$3,000): Funds to be used to offset expenses for the Veteran's Day Parade, advertising, and bands for the parade. This year they are also planning a USO Show at the Bowlus.

Bowlus Fine Arts Center (\$20,000): Daniel Keys, Bowlus Director, is planning to bring in the *Anne of Green Gables* ballet to the Bowlus. This money will help the Bowlus pay for this event.

Farm City Days (\$2,500): Marketing and Advertising.

Chamber of Commerce (\$23,300): To maintain an office of focal and central information for convention and tourism with special projects. New website and magazine.

Fearless Fred Trolley (\$2,500): Pay for windows and a seat for the tour guide.

Pickle Ball Group (\$1,000): Slats for the fence to block wind and beautify the court. They will hold their second tournament.

Southwind Rail Trail (\$700): Maintenance of the trail.

Rotary Day in the Park – Rotary (\$1,000): Prize money for BBQ Contestant.

Lehigh Roots Festival (\$1,000): Promote the event with brochures, flyers, banners and radio ads.

Allen County Fair (\$5,000): Advertising in surrounding areas to promote the fair.

TOTAL FUNDS TO BE DISTRIBUTED \$60,000

Mayor Wells noted that as mentioned in the past if the Bowlus is going to continue to ask for \$20,000 each year maybe the Council should increase their mill levy so that it can free these funds up for other Tourism Projects.

Council Member Franklin stated that giving a third of the funds to the Bowlus could potentially be taking money away from other groups that don't get other funding from the city.

City Clerk Hutton stated that the request from the Bowlus this year does include a World Premier touring Anne of Green Gables, Ballet Jorgen from Canada. She also stated that no other requests were denied due to the funding going to The Bowlus.

Council Member Ford stated she would like to increase the tax to the maximum 10%.

Motion made by Council Member Franklin and seconded by Council Member Ford to approve the distribution of \$60,000 as recommended by the Convention and Tourism Committee. All in favor. Motion carried.

Donna Houser addressed the Council about her request to the Convention and Tourism Board on behalf of CITF. She stated that she was drilled and questioned about money spent. She felt like the flower pots and the plaques that she was requesting money for was indeed a tourism project and deserved consideration.

Mayor Wells stated that the Council could look at the guidelines for this Committee and possibly make changes.

D. Municipal Band Contract -

The Iola Municipal Band has been performing each Thursday during the summer months for many years. In 2001 the amount paid for their performances was \$5,200, in 2005 it increased to \$5,900, and in 2009 it increased to \$6,500.

The Iola Municipal Band is contracted to perform nine evening concerts on the Iola Square. These concerts typically begin on the first Thursday in June and run through to the last Thursday in July. The Iola Municipal Band also typically performs for the Memorial Day ceremony at Highland Cemetery.

This season marks the 148th season since the municipal band began performing in 1871.

Band members are to be commended for their volunteer efforts in bringing delightful entertainment to the community each Thursday during the summer. Band performers

come from many miles around the local area.

The director of the band and president of their board is Jake Ard. Secretary/treasurer is Cindy Lucas.

Payment for the band concerts comes from the Convention and Tourism Fund (20). Other distributions from the fund are determined by a committee that meets once a year. Council ultimately approves the committee's recommendations.

The proposed contract would be a five-year agreement rather than the typical annual agreement. Administrator Fleming had discussed this with Iola Municipal Band Director Jake Ard and the band was agreeable to this arrangement.

Mayor Wells stated that he would like to see a celebration of their 150th year. With some extra funding coming from the city to pay for it.

Motion made by Council Member Ford and seconded by Council Member Martin to approve the Iola Municipal Band Contract for 2019-2023, which includes the annual payment of \$6,500 to the Iola Municipal Band for their continued performances on the Courthouse square for the next five summer seasons. All in favor. Motion carried.

E. Park Industrial Facility Lease -

Since 1961, Columbia Metal has leased the facilities at Riverside Park, which previously served as a National Guard Armory building and sheep shed. The lease has been facilitated by the City leasing the property to Iola Industries, Inc. who, in turn, leases the facility to Columbia Metal.

The lease arrangement has continued over the years as an economic development project.

The last lease agreement actually expired in 2012 but has continued under the same terms on a month-to-month basis. The new lease agreement acknowledges this arrangement, renews the lease for five years, and formally establishes the continuation of the lease should it not be renewed by the deadline. The agreement has been revised to increase the rent to \$600 per month,.

Motion made by Council Member Ford and seconded by Council Member Peters to approve the lease agreement with Iola Industries and authorize the necessary signatures. All in favor. Motion carried

COUNCIL & ADMINISTRATOR REPORTS

A. Council Member Franklin –

- Congratulated the employees mentioned in the Administrator report that are celebrating anniversary milestones especially Dana Nauertc for 25 years of service.
- Wanted to inform the Council and the Public that he will not be running for reelection. Encouraged others within Ward 4 to make the decision to run.

B. Council Member Myrick–

- None

C. Council Member Mathew –

- Absent

D. Mayor Wells–

- Reminded everyone school is getting out and kids will be riding bikes around town, especially going to the swimming pool. Be cautious and be aware they do not always watch where they are going.
- Reminded everyone that with large rains some of the streets in town do get flooded. Do not drive through the water. There are other routes through town.

E. Council Member Ballard –

- Absent

F. Council Member Peterson–

- None

G. Council Member Ford–

- None

H. Council Member Peters –

- None

I. Council Member Martin -

- Read an email that he had received stating that the Fire Department was recently certified to do car seat safety checks. If an individual goes to the Fire Station for an instructional session on attaching car seats in vehicles they will give the individual a free car seat.
- City Administrator noted that the Police Department is also certified to perform these sessions.

J. Administrator Fleming–

- He sent an email to the Council earlier that stated the High School baseball regional games that will be held in Riverside Park this week will be charging admission per KSHSAA rules.

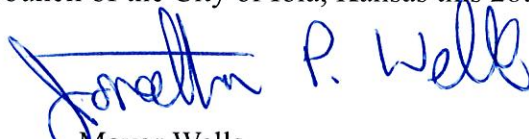
DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. on Tuesday, May 28, 2019

City Council Meeting 6:00 p.m. on Monday, June 10, 2019

6:45 pm. Motion made by Council Member Myrick and seconded by Council Member Peters to adjourn the meeting. All in favor. Motion carried.

Approved by the City Council of the City of Iola, Kansas this 28th day of May, 2019.


Jonathan P. Wells
Mayor Wells


Roxanne Hutton
City Clerk, Roxanne Hutton

