

CITY OF IOLA

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05/14/2018

A regular meeting of the City Council of the City of Iola was held on May 14, 2018, at 6:00 p.m., at the Park Community Building, 510 Park Avenue, Iola, Kansas.

CALL MEETING TO ORDER

Mayor Wells called the meeting to order at 6:00 p.m.

Mayor Wells, Council Members Ford, Ballard, Middleton, Martin and Myrick were present. Also present were Administrator Fleming, Assistant Administrator Schinstock, and City Clerk Hutton. Absent were Council Members Peters and Franklin..

REVIEW & APPROVAL OF AGENDA

Motion made by Council Member Ford and seconded by Council Member Martin to approve the agenda as presented. All in favor. Motion carried.

WARD TWO COUNCIL SEAT - APPOINTMENT AND SWEARING-IN

Mayor Wells appointed Daniel Mathew to fill the open Council Member Position in Ward Two left vacant with the resignation of Robert Shaughnessy. Motion made by Council Member Ballard and seconded by Council Member Ford to accept the appointment of Daniel Mathew to fill the open Council Member Position in Ward Two. All in favor. Motion carried. City Clerk Hutton swore in Council Member Mathew and he took his seat at the table.

CITF/PRIDE STAR AWARD PRESENTATION - Barbara Anderson -

Barbara Anderson read the nomination for the Star Award for the City of Iola. Ms. Anderson presented the Rising Star Award to the Mayor.

PUBLIC COMMENTS

Mayor Wells read the following statement:

Persons who wish to address the City Council regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Council regarding items not on the agenda and that are under the jurisdiction of the City Council may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.

Following Mayor Wells reading of the aforementioned statement he asked members of the audience if they wished to address the Council and no one in the audience wished to address the Council.

CONSENT AGENDA

A. Minutes Approval

- April 23, 2018

B. Appropriations Approval – 2018-08

C. Library Board Appointments

- Elaine Stewart - New Appointment
- Katrina Springer - Reappointment

Motion made by Council Member Ballard to approve the consent agenda as presented. Motion seconded by Council Member Myrick. All in favor. Motion carried.

NEW BUSINESS

A. Thrive Allen County Pocket Park Request – Thrive Allen County has submitted a request for City staff to install a new electric service at the pocket park between Sophisticated Rose and Thrive Allen County. The standard installation cost for a commercial 100-amp electric service is \$125.00. Thrive Allen County is also requesting that the electric be provided free to this service.

Mayor Wells stated that he did not feel that the electric should be provided to a third private party for free. City Clerk Hutton was asked how this would be billed. City Clerk Hutton stated that when the electric was metered and the property owner requested the service be turned on that the service would be billed to the property owner on a monthly basis.

Motion made by Council Member Myrick and seconded by Council Member Middleton to approve waiving the installation cost of a new 100-amp electric service in the pocket park for Thrive Allen County with the understanding the electric usage will be billed on a monthly basis. Voting in favor of the motion were Council Members Myrick, Middleton and Ford. Voting against the motion were Council Members Martin, Mathew, and Ballard. Mayor Wells broke the tie with a vote in favor of the motion. Motion carried by a majority vote.

B. Mill & Overlay Street Maintenance Project - Bid Acceptance– Staff solicited bids for the 2018 Mill and Overlay project of the four sections listed in the packet. Four bids were received.

Council Member Myrick asked if the project would be complete before school started since the project includes portions of Cottonwood Street. Assistant Administrator Shinstock assured Council Member Myrick that the Contractor would be aware of the time frame for Cottonwood Street and have this portion completed prior to school opening.

Council Member Ballard had some concerns with the City doing construction on major roads at the same time KDOT is doing the construction on 169. Assistant Administrator Schinstock stated that the contractor will keep one lane of traffic open on State Street on each side of the street.

Mayor Wells noted that the City can't put off our maintenance until KDOT has completed the 169 project. Our roads will be in bad shape.

Motion made by Council Member Middleton and seconded by Council Member Myrick to accept the low bid from Bettis Asphalt and Construction for sections 1-4 of the 2018 Mill and Overlay project in the amount of \$305,311.85 and authorize staff to execute the necessary documents for the project. All in favor. Motion carried.

C. Pipe Lining Maintenance Project - Bid Acceptance- Assistant Administrator Schinstock stated that bids were solicited for the pipe lining project. Four bids were received. Motion made by Council Member Martin and seconded by Council Member Ford to accept the low bid from Visu-Sewer in the amount of \$135,249.40 with \$114,707.40 from Wastewater Utility CIP Funds and \$20,542.00 from the Stormwater Fund and authorize staff to execute the necessary project documents. All in favor. Motion Carried.

D. Scheduled Equipment Reserve Transfers - Administrator Fleming informed the Council that as staff prepared for the 2018 Budgeted Transfers from the Equipment Reserve Funds to the CIP Funds for the Water, Electric, and Wastewater Funds savings varied slightly from what was budgeted. Staff is requesting that the additional funds be approved for transfer.

Council Member Middleton inquired whether or not all of these transfers should be done before going over the budget. Administrator Fleming stated that this is a one-time transfer that these actual funds were already reserved for capital projects.

Mayor Wells noted that the money saved for specific Capital Projects such as the purchase of more electric generation will help us, as a City, by not having to pay for capacity from other cities.

Council Member Ballard asked why there is a difference in the budgeted numbers and the numbers slated for CIP projects. Administrator Fleming stated that this money was put into the Equipment Reserve Fund for Capital Projects not for Equipment Purchases. Administrator Fleming stated that the original projections were made in July 2017 and

likely changed due to additional "budgeted" transfers into Equipment Reserve for the specified capital projects.

Council Member Middleton wondered if we shouldn't table this agenda item.

Council Member Martin stated that it seems pretty straight forward. When the budget was prepared a certain amount was predicted to be transferred now the actual amounts are higher than predicted.

Council Member Ballard stated if the water rates don't pass where can we get the money to pay the loan payment.

Administrator Fleming stated that these funds have been saved for each individual need by each department. The City is trying to be fiscally sound by taking care of the projects that have been slated out.

Motion Made by Council Member Myrick and seconded by Council Member Martin to approve Resolution 2018-11 and authorize the necessary signatures. Voting in favor of the motion was Council Members: Myrick, Martin, Ford and Middleton. Voting against the motion was Council Members: Ballard and Mathew. Motion passed with a majority vote.

E. Water & Wastewater Master Plan Consultant Selection - Administrator Fleming stated that staff had interviewed four consultant firms. This will coordinate water and wastewater/sewer projects to make economic sense. If this council is not proactive and progressive with the infrastructure there is no need to continue with this project. Motion made by Council Member Middleton and seconded by Council Member Myrick to authorize staff to finalize a scope of work and negotiate a contract with Burns and McDonnell not to exceed the budgetary limit of \$160,000. And, upon review and approval by the City Attorney authorize the City Administrator to sign the necessary documents. All in favor. Motion carried.

F. Municipal Band Contract Renewal - Motion made by Council Member Ford and seconded by Council Member Martin to approve payment of \$6,500 to the Iola Municipal Band for their continued performances on the Courthouse square for the 2018 summer season. All in favor. Motion carried.

G. KwiKom Fiber Franchise Agreement - Administrative staff and the City Attorney are reviewing final documents. The final version of the franchise agreement and a pole attachment agreement will be brought to the May 29th meeting for Council's approval. Some discussion centered around the franchise fees and the possibility of negotiating them at a higher rate. No action was taken.

ROUND TABLE

A Farm City Days Summer Concert 2018 - Request - Staff and representatives of the Farm City Days Committee have come up with a list of items that need Council direction and then approval. Virginia Macha from the Farm City Days Committee stated that the concert planning seems to be going well, and she thinks it will be a good location. Staff will bring back a resolution at the next meeting for Council's approval.

B. Recreation Trail/Park Fee - Discussions - Administrator Fleming presented a sample flyer and opt-out form to the Council.

Council Member Myrick wanted to know why the City of Iola had to be responsible for taking care of the trails. Administrator Fleming stated that the Prairie Spirit Trail was installed by KDOT and then turned over to the City to maintain. The MOPAC Trail was installed with a grant. The other trails the City does not maintain.

Council Member Ford stated that she thinks it should be easier to opt-out. She noted that this is not a tax. It is a way to generate revenue to support the Parks, Recreation, and trails.

Administrator Fleming stated that an online form could be available for those wishing to opt-out.

Council Member Middleton stated that he is happy with it as it is presented.

Staff will make the brochure with a section for individuals to send in to opt-out and bring back to the next meeting.

COUNCIL & ADMINISTRATOR REPORTS

A. Council Member Franklin –

- Absent

B. Council Member Myrick–

- Congratulated Council Member Mathew.

C. Council Member Mathew –

- Glad to be here.

D. Mayor Wells–

- None

E. Council Member Ballard –

- Was informed by someone that a Humanity House Representative was washing their car at the Elm Creek Garden with the water the City is providing free of charge for garden users. He wanted to apologize to the Citizens of Iola.

F. Council Member Middleton –

- Kudos to the Electric Crew for restoring the power so quickly last week.

G. Council Member Ford–

- Congratulations to Council Member Mathew.
- Congratulations to all of the local graduates. Everyone be on the lookout for kids out and about.

H. Council Member Peters –

- Absent

I. Council Member Martin -

- None

J. Administrator Fleming–

- Received our Insurance dividend check in the amount of \$74,000.
- The Water Rate Ordinance that was voted on at the April 23rd Council Meeting did not pass due to a lack of a Majority Vote of the members elect. City of Iola ordinances needs five members to pass. Staff will bring it back to the May 29th meeting.

DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. on Monday, May 29, 2018

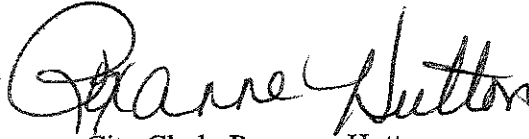
ADJOURNMENT

8:05p.m. Motion made by Council Member Myrick and seconded by Council Member Martin to adjourn the meeting. All in favor. Motion carried.

Approved by the City Council of the City of Iola, Kansas this 29th day of
May, 2018.



Mayor Wells



City Clerk, Roxanne Hutton