

CITY OF IOLA

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06/25/2018

A regular meeting of the City Council of the City of Iola was held on June 25, 2018, at 6:00 p.m., at the Park Community Building, 510 Park Avenue, Iola, Kansas.

CALL MEETING TO ORDER

Council President Ford called the meeting to order at 6:00 p.m.

Council Members Ford, Ballard, Middleton, Martin, Peters, Mathew, Franklin, and Myrick were present. Also present were Administrator Fleming, Assistant Administrator Schinstock, and City Clerk Hutton. Absent was Mayor Wells

REVIEW & APPROVAL OF AGENDA

Motion made by Council Member Ballard and seconded by Council Member Myrick to approve the agenda with the change of day from Tuesday to Monday. All in favor. Motion carried.

PUBLIC COMMENTS

Council President Ford read the following statement:

Persons who wish to address the City Council regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Council regarding items not on the agenda and that are under the jurisdiction of the City Council may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.

Following Council President Ford reading of the aforementioned statement she asked members of the audience if they wished to address the Council.

Susan Raines, Bowlus Director, thanked everyone at the City of Iola that had been a part of helping her during her tenure at the Bowlus over the last 14 years. The members of the Convention and Tourism Committee for their gracious monetary contributions to the Bowlus. The Code Enforcement Office for their help through the current renovation at the Bowlus. The Street & Alley Crew, the Water Crew, the Park Crew, the Administrative staff, and the Commissioners, Council members, and Mayors that have served. She has appreciated all of the support for the Bowlus and hopes that the support continues in the future.

Donna Houser stated that the park is in full use and she appreciates City Staff, the Mayor, and everyone that has helped on the recent projects that have improved the ball fields.

CONSENT AGENDA

- A. Minutes Approval**
 - June 11, 2018
- B. Appropriations Approval – 2018-12**
- C. Bowlus Fine Arts Request**
 - The Bowlus Fine Arts Center has requested the use of four sets of bleachers. They are planning a grand opening ceremony of the new addition on June 29th.
- D. Board Appointments**
 - Board of Zoning Appeals - Bill Hobbs - New Appointment
 - Board of Planning Commission- Misty Hobbs - New Appointment

Council Member Myrick commented that it was nice to see younger citizens getting involved in the different boards. Motion made by Council Member Ballard to approve the consent agenda as presented. Motion seconded by Council Member Myrick. All in favor. Motion carried.

PRESENTATION

A. Police Department AAA Award - Jennifer Haugh - Jennifer Haugh, Manager of Public & Government Affairs for AAA Kansas presented the AAA Award to Chief Warner. Ms. Haugh noted that this is the sixth time that the Iola Police Department has received this award. The award is being presented due to Iola Police Department's participation in the SAFE program with the Iola High School. The program has led to 87% usage of seatbelts at the High School and zero fatalities in 2015 and 2016.

NEW BUSINESS

A. Police Officer Retirement Service Weapon Request - Jared Warner— Lieutenant Womack has honorably served the community of Iola, Iola Police Department, and the City of Iola for over 40 years. Staff is requesting authorization for transferring city property to Lt. Steve Womack upon his retirement. This would include his service firearm a Glock 22C and Badge #155. Motion made by Council Member Ballard and seconded by Council Member Martin to authorize the transfer of assigned service firearm and badge to Lt. Steve Womack upon his retirement on June 28, 2018. All in favor. Motion carried.

B. Fire Department Mutual Aid Agreement - Allen County updated the mutual aid agreement among the fire services within Allen County after a joint meeting with representatives from the respective fire services. The agreement has been reviewed by Fire Chief Thyer, administrative staff, and the City Attorney.

Council Member Ballard noted that he would like to see a more proactive mutual aid agreement where there would be an automatic call out.

Motion made by Council Member Myrick and seconded by Council Member Martin to approve the Agreement for Fire Services Mutual Aid Allen County, Kansas and authorize the necessary signatures. Voting in favor of the motion were Council Members: Ford, Martin, Mathew, Myrick, Middleton, Franklin and Peters. Voting against the Motion was Council Member Ballard. Motion passed by majority vote.

UNFINISHED BUSINESS

A. Water and Wastewater Master Plan Contract Items - At the May 14, 2018 meeting, Council authorized staff to finalize a scope of work for the Water and Wastewater Master Plan and negotiate a contract with Burns & McDonnell not to exceed the total budgetary limit of \$160,000. In an effort to effectively separate the Water Master Plan expenses and Wastewater Master Plan expenses, Burns & McDonnell has proposed the Professional Services Agreement - Task Order Engineer- Owner Agreement. Under the agreement, staff would then authorize a Task Order for the Water Master Plan work and a subsequent Task Order for the Wastewater Master Plan work. Staff and City Attorney have reviewed the Professional Services Agreement- Task Order Engineer - Owner Agreement and recommend its approval.

Council Member Myrick asked what the benefits of the Master Plan would be for the City. Administrator Fleming explained that the plans would show long-term infrastructure needs. It would create a model for the water lines showing us what we need long-term for our system. On the Wastewater side it would help us determine where it makes the most sense to get the most bang for our buck if we are redoing our system in a certain spot.

Council Member Ballard questioned why the GIS System was not budgeted for? Administrator Fleming noted that staff did not realize it was a need until this process began.

Council Member Ford asked if there were any grants or funding available. Administrator Fleming noted that staff had not pursued outside funding for these projects. Once the Master Plans are completed there may be grants available for those projects identified within the Master Plan.

Council Member Ballard stated that since this was not a budgeted item this money could possibly be used to help pay the Capital Projects Fund back for the Water Loan.

Council Member Franklin stated that a couple of years ago the City Council held a Strategic Planning Session and discussed how important it was to the city to have a Master Plan for the systems. The GIS was discussed as an important part of the puzzle. The Master Plan is needed to make better decisions on processes.

Council Member Ford stated that she agrees. It is costing more than what we thought. It is important to help the City Crews make more informed decisions.

Motion made by Council Member Franklin and seconded by Council Member Peters to approve the Professional Services Agreement – Task Order Engineer-Owner Agreement with Burns & McDonnell and authorize the necessary signatures. All in favor. Motion carried.

Motion made by Council Member Franklin and seconded by Council Member Myrick to approve Task Order #1 of the Agreement with Burns & McDonnell and authorize the necessary signatures. All in favor. Motion carried.

Motion made by Council Member Martin and seconded by Council Member Myrick to approve Task Order #2 of the Agreement with Burns & McDonnell and authorize the necessary signatures. All in favor. Motion carried.

COUNCIL & ADMINISTRATOR REPORTS

A. Council Member Franklin –

- None

B. Council Member Myrick–

- Working in Chanute lately has him concerned with what Chanute and Humboldt is doing differently than Iola to attract housing and business. Wondered about having a summit to meet with leaders of those cities to brainstorm and better ourselves. Council Member Ford stated that Iola has gotten new business around the square and the new Dollar Tree, Doctors Clinic, and others.

C. Council Member Mathew –

- None

D. Mayor Wells–

- Absent

E. Council Member Ballard –

- Asked about the water line at China Palace. Assistant Administrator Shinstock noted that it will be tilled and seeded after it settles a little.
- Asked about exit interviews. Administrator Fleming noted that they are being done, however it was not a consensus of the Council to bring them to the Council's attention.
- Wants a roundtable on budget cuts.
- Noticed three ambulances at the tractor pull instead of being at the individual stations.

F. Council Member Middleton –

- None

G. Council Member Ford–

- Congratulated Council Member Middleton on his new addition to his family.

H. Council Member Peters –

- USD 257 will be requesting a meeting to request City's support for the bond issue.

I. Council Member Martin -

- None

J. Administrator Fleming–

- Thirty pool passes were used by National Guard on the day of their family picnic.
- Budget Work Sessions are scheduled for July 16th and 17th at 6:00 p.m.

DATE / TIME OF NEXT MEETING

City Council Meeting 6:00 p.m. on Monday, July 9, 2018

ADJOURNMENT

6:44 p.m. Motion made by Council Member Myrick and seconded by Council Member Ballard to adjourn the meeting. All in favor. Motion carried.

Approved by the City Council of the City of Iola, Kansas this 9th day of July, 2018.



Matthew Wells
Mayor Wells

Roxanne Hutton
City Clerk, Roxanne Hutton